

**APPENDIX 1 - CHESHIRE SHARED SERVICES: POSITION SUMMARY – 08.12.11**

SERVICE NAME	REVIEW / END	CURRENT STATUS
HR and Finance	N/A	These shared services are currently being considered for transfer to a separate legal entity to facilitate greater collaboration with partners and to increase trading potential to generating further efficiencies for CE and CWAC. The development of the SLE will also resolve several HR issues which are set to be further complicated by revisions to Terms and Conditions in CE and CWAC. To support this, an outline business case and visioning brief have been developed and discussed with the Joint Management Team (JMT) and Joint Committee who have both approved the concept in principle. Work is underway to stabilise and improve service delivery and to explore the potential for additional partners. An update on progress is to be submitted to the JMT in February 2012.
ICT	N/A	
Occupational Health	N/A	
Farms Estate	N/A	The division of the Farms Estate portfolio has been agreed between CE and CWAC. At the Joint Committee in November Members requested that a review be undertaken to ascertain the viability of retaining the Estate Management function as a shared service. This work will commence in the new year.
Civil Protection / Emergency Planning	N/A	Sub-regional project underway to develop a multi-local authority shared service alongside a multi-blue light agency shared service with a longer term prospect of joining the two teams into a single multi-agency shared service.
Libraries Specialist Service	N/A	Alternative premises and capital expenditure have been secured to co-locate this shared services and to deliver associated efficiencies however this project has been subject to delay and will not now commence until April 2012. A review of the LSS have is underway with a view to defining and improving future service delivery. Joint Committee agreed that Councillors Brown (CE) and Parker (CWAC) to provide Member challenge to this review.
Archives	N/A	The Joint Committee have agreed a Member review of the Archive to assess the future of the shared service and its accommodation needs moving forward. Councillors Brown, Mason and Flude from CE and Councillors Parker and Crompton from CWaC are actively involved in the review. A site visit to a new archive facility in East Riding was undertaken in November to help inform the review.
Rural Touring Network	N/A	A new partnership arrangement with “Spot-on” Lancashire has been agreed.
Approved Mental Health Professional	N/A	Work is underway to transition this shared service in favour of a broader partnership arrangement with other local authorities who participate in this training programme. This is currently being delayed by IOM legal department.
Archaeology Planning and Advisory Service	N/A	A revised long term sharing arrangement was agreed by Joint Committee on 29.07.11. This involved a move away from the Secondment Agreement in favour of the TUPE transfer of two CE staff to CWAC.
Youth Offending Service	31 March 2011	Sub Regional Leaders have commissioned a review of YOS provision to explore further sharing opportunities across the region. At the Budget Challenge session JOB requested that an update be provided on progress and the implications for CE and CWAC early in the new year
Highways Maintenance Contract	31 October 2011	The Bam Nuttal contract concluded in CE early in October to be replaced with the Ringway Jacobs contract. However the Shared Service arrangement is set to run until 31.12.11 to ensure the effective and proper closedown of any residual business. A transition log has been requested to formalise closure of the shared service.
Urban Traffic Control	31 October 2011	This Shared Service arrangement is currently being disaggregated and will be completed by 31.12.11. A transition log has been requested to formalise closure of the shared service.
Integrated Transport	30.09.11	The bulk of this shared service has been successfully disaggregated to separate arrangements in CE and CWAC. However it was agreed that small areas of service( i.e. concessionary fares and Traveline) would remain shared until 31.12.11 pending further discussion around long term arrangements.

SERVICE NAME	REVIEW / END	CURRENT STATUS
Autism Support	Transitioned	This Shared Service arrangement has been terminated and the Transition Log will be presented to JOB on 27.01.12
Learning Resource Network	Transitioned	This Shared Service arrangement has been terminated and the Transition Log will be presented to JOB on 27.01.12
International Unit	Transitioned	Termination agreed by Joint Committee with transfer of funding to LEP but outstanding financial issues relating to Brussels office to be resolved. These are now subject to legal challenge. Log to be finalised and signed off
Drugs and Alcohol Team	Transitioned	Log to revised to reflect ongoing partnership. To complete by 31.01.2012

	Shared Services being considered as part of separate legal entity
	Shared Services to continue under governance model
	Shared Services in process of transitioning to alternate arrangements
	Shared services that have completed transition but final sign off outstanding